

Date: Monday, 24 June 2019
Our Ref: MB/KF FIRM 3875

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Re: Freedom of Information Request FIRM 3875

We are writing in response to your request submitted under the Freedom of Information Act, received in this office on 7th June 2019.

Your request was received as follows: -

1. Are your linen and laundry services outsourced? If so, who by and from which site? - [Yes, Aintree Hospital, Aintree site](#)
2. When does your contract with your existing linen service provider end? - [Nov 19](#)
3. Is there an option to extend the current contract? - [No](#)
4. Is the current linen and laundry service a bulk rental, fully managed or pack to ward service? – [The Walton Centre NHS Foundation Trust \(WCFT\) can confirm linen is purchased as and when stocks are low by the Trust. Aintree university hospital deliver each day to WCFT and then the linen is distributed to all areas by an ISS staff member.](#)
5. What is the weekly volume of linen pieces required by your hospital/s (linen pieces including all items on linen hire and trust owned)? - [All stocks are Trust owned, none of which is hired. On average depending on hospital capacity, we use around 9,900 pieces of linen.](#)
6. What is the annual spend on linen services broken down by - rental linen, Trust owned linen, onsite distribution team?

[I can confirm in accordance with Section 1 \(1\) of the Freedom of Information Act 2000 \(FOIA\) that we do not break down annual spend based on rental line, trust owned linen and onsite distribution team therefore we are unable to provide this information. We can however confirm the overall spend for 2018/19 was £225,863.00. Under the FOI Act, we are not required to create this information in order to answer your request. I should explain that the FOI Act is to do with transparency of information held by public authorities. It gives an individual the right to access recorded information held by public authorities. The FOI Act does not require public authorities to generate information, or to answer questions, provide explanations or give opinions, unless this is recorded information that they already hold.](#)

7. Who is the key contact for the linen contract at your hospital(s) (name, position and email address)? - [Paula Bamber, Head of Facilities,](#)

[The Walton Centre NHS Foundation Trust does not disclose individual staff members contact details. You can write to staff using the address above or alternatively email \[enquiries@thewaltoncentre.nhs.uk\]\(mailto:enquiries@thewaltoncentre.nhs.uk\) asking for your correspondence to be forwarded on.](#)

See our response above in [blue](#).

Re-Use of Public Sector Information

All information supplied by the Trust in answering a request for information (RFI) under the Freedom of Information Act 2000 will be subject to the terms of the Re-use of Public Sector Information Regulations 2005, Statutory Instrument 2005 No. 1515 which came into effect on 1st July 2005.

Under the terms of the Regulations, the Trust will licence the re-use of any or all information supplied if being used in a form and for the purpose other than which it was originally supplied. This license for re-use will be in line with the requirements of the Regulations and the licensing terms and fees as laid down by the Office of



Public Sector Information (OPSI). Most licenses will be free; however the Trust reserves the right, in certain circumstances, to charge a fee for the re-use of some information which it deems to be of commercial value.

Further information can be found at www.opsi.gov.uk where a sample license terms and fees can be found with guidance on copyright and publishing notes and a Guide to Best Practice and regulated advice and case studies, at www.opsi.gov.uk/advice/psi-regulations/index.htm

If you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to the Freedom of Information Office at the address above.

Please remember to quote the reference number above in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Yours sincerely

Mr Mike Burns, Executive Lead for Freedom of Information

